



FORWARD PLAN

Important decisions to be taken by your Council in the next four months

15 JANUARY 2012 TO 14 MAY 2012

The Forward Plan

The Forward Plan is a statutory document that lists all 'Key' decisions to be taken by the authority in the coming four months, as far as they are known. The plan is prepared on behalf of the Leader on a monthly basis and covers the period from the 15th day of the first month to the 14th day of the fourth month. The plan is published at least 14 days prior to commencement of the period it covers, for example, a plan published on 1 March covers a period of four months commencing on 15 March.

The Forward Plan is updated and rolled forward on a monthly basis. As this happens, the programme will be adjusted; further Key decisions may be added, or anticipated ones may be rescheduled or removed.

Although only Key decisions are required to be included in the Forward Plan, other expected business is also included, where known, in the interests of openness surrounding the Cabinet's business and decision making.

A Key decision is defined by Central Government as a Cabinet decision, which is likely:

- to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

The Cabinet

In Haringey, the Cabinet is made up of eight councillors including the Leader and is responsible for taking most of the Council's Key decisions. Like government ministers in the cabinet, each councillor is in charge of a specific portfolio. The Cabinet currently comprises the following portfolio holders –

Leader of the Council (Chair) – Councillor Claire Kober

Cabinet Member for Children – Councillor Lorna Reith

Cabinet Member for Finance and Carbon Reduction – Councillor Joe Goldberg

Cabinet Member for Environment – Councillor Nilgun Canver

Cabinet Member for Health and Adult Services – Councillor Dilek Dogus

Cabinet Member for Economic Regeneration and Social Inclusion – Councillor Alan Strickland

Cabinet Member for Communities – Councillor Bernice Vanier

Cabinet Member for Housing – Councillor John Bevan

- The Cabinet meets monthly, with their order of business defined by the four-month rolling plan.
- The Cabinet makes decisions on how Council services are delivered.
- The Cabinet meets in public except when considering exempt or confidential information.

The Cabinet has established two decision making committees in the 2011/12 municipal year with the following memberships

Cabinet Procurement Committee

Cabinet Member for Finance and Carbon Reduction – Councillor Joe Goldberg
 Leader of the Council – Councillor Claire Kober
 Cabinet Member for Children – Councillor Lorna Reith
 Cabinet Member for Housing – Councillor John Bevan

Cabinet Voluntary Sector Committee

Cabinet Member for Health and Adult Services – Councillor Dilek Dogus
 Cabinet Member for Finance and Carbon Reduction – Councillor Joe Goldberg
 Cabinet Member for Communities – Councillor Bernice Vanier

For more information on any of the items listed in the Forward Plan or copies of relevant reports and background papers, please contact the Lead Officer identified in the Forward Plan. Members of the public can obtain copies of the reports five days before the meeting at which the Key decision is to be taken. Please note that decision dates are occasionally subject to change.

To make a Representation

Representations must be made in writing. To make a representation on any of the items listed in the Forward Plan, please write to Richard Burbidge, Cabinet Committees Manager, River Park House, 225 High Road, Wood Green N22 8HQ.

Representations must be made no less than 6 clear working days before the date of the meeting, or the first date if a range of dates is given for the meeting.

For any general enquiries about the Forward Plan, please contact Local Democracy and Member Services on (020) 8489 1512.

Date of meeting	Item	Short Description	Key or Non-Key Decision	Decision-making body	Cabinet Member & Lead Officer	Consultation and reporting arrangements	Implications for Equalities and Diversity
Between 15-Dec-2011 and 30-Jan-2012	Inter Authority Agreement (in relation to North London Waste Authority procurement of waste disposal services), 1 of 2: Variation to NLWA levying system for Household Waste Recycling Centres	In conjunction with the IAA the seven Boroughs and the NLWA will agree a variation to the default levying system in relation to Household Waste Recycling Centres that will transfer to NLWA. This decision needs to be made in time to meet a statutory deadline of 31 January 2012.	KEY	Leader of the Council	Cabinet Member for Finance and Carbon Reduction and Director of Corporate Resources	The North London Joint Waste Strategy (the joint strategy for the North London Boroughs and the NLWA), which sets out how the partners will manage waste from households and businesses in the area until 2020, contains targets on recycling and waste reduction that underpin the procurement of new waste management services. The draft strategy was subject to public and statutory agency consultation in 2008 and amended as a result.	An Equalities Impact Assessment was carried out on the North London Joint Waste Strategy in 2008. Equalities and diversity implications of new services will be considered by the North London Waste Authority procurement process through competitive dialogue and assessment of tenders, as well as through the appraisal of options under the IAA by the Council
Between 15-Jan-2012 and 14-Feb-2012	Inter Authority Agreement (in relation to North London Waste Authority procurement of waste disposal services), Part 2 of 2: Execution of the IAA	Report to approve final terms and enter into a legally binding IAA between the NLWA and seven constituent Boroughs in order for the NLWA procurement of waste disposal and treatment facilities to progress. The IAA will contain commitments from boroughs on key waste policies	KEY	Leader of the Council	Cabinet Member for Environment and Director of Place and Sustainability	The North London Joint Waste Strategy (the joint strategy for the North London Boroughs and the NLWA), which sets out how the partners will manage waste from households and businesses in the area until 2020, contains targets on recycling and waste reduction that underpin the procurement of new waste management services. The draft strategy was subject to public and statutory agency consultation in 2008 and amended as a result.	An Equalities Impact Assessment was carried out on the North London Joint Waste Strategy in 2008. Equalities and diversity implications of new services will be considered by the NLWA procurement process through competitive dialogue and assessment of tenders, as well as through the appraisal of options under the IAA by the Council.

Date of meeting	Item	Short Description	Key or Non-Key Decision	Decision-making body	Cabinet Member & Lead Officer	Consultation and reporting arrangements	Implications for Equalities and Diversity
Between 15-Mar-2012 and 14-Apr-2012	Inter Authority Agreement (in relation to North London Waste Authority procurement of waste disposal services) - Amendments to Schedule Part B	Report to sign-off any changes required to Schedule Part A of the IAA, based on procurement information provided by NLWA, in the form of Schedule Part B	KEY	Leader of the Council	Cabinet Member for Environment and Director of Place and Sustainability	The North London Joint Waste Strategy (the joint strategy for the North London Boroughs and the NLWA), which sets out how the partners will manage waste from households and businesses in the area until 2020, contains targets on recycling and waste reduction that underpin the procurement of new waste management services. The draft strategy was subject to public and statutory agency consultation in 2008 and amended as a result.	An Equalities Impact Assessment was carried out on the North London Joint Waste Strategy in 2008. Equalities and diversity implications of new services will be considered by the NLWA procurement process through competitive dialogue and assessment of tenders, as well as through the appraisal of options under the IAA by the Council.
12-Jan-2012	Managed Service Contract for SAP system	The Council is tendering its SAP Managed Service contract currently held by Logica. To enable full exploitation of shared services capability with LB Waltham Forest, a short term extension of the contract may be required to co-terminate contracts and enable co-ordinated migration	NON-KEY	Cabinet Procurement Committee	Cabinet Member for Finance and Carbon Reduction with the Director of Corporate Resources.	No external consultation required. Liaison with London Borough of Waltham Forest undertaken.	No implications.
12-Jan-2012	Asbestos Removal Framework Extension	The Asbestos Removal Framework was awarded for two years with the option to extend for two further years. This is the first year extension of two.	KEY	Cabinet Procurement Committee	Cabinet Member for Finance and Carbon Reduction and the Director of Corporate Resources	Consultation with internal clients across the directorates and Homes for Haringey	The Asbestos Removal Framework covers all Council Wards. Evaluation of applicants included a section on equalities within their pre-qualification questionnaire

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12-Jan-2012	Award of Tender - Movable Floor, Park Road Leisure Centre	To award the contract for the provision and installation of the new movable floor and diving boards at Park Road Leisure Centre. The scheme is supported through a grant of £210,000 from the Mayor's 2012 Legacy Fund	NON-KEY	Cabinet Procurement Committee	Cabinet Member for Environment and Assistant Director Recreation Services	This project arises out of the Aquatic Development Plan that was widely consulted on	The project will widen access to water space in the Borough and provide more opportunities for people to swim
12-Jan-2012	Internal Audit Contract	To seek approval to appoint a contractor to deliver the Council's outsourced internal audit service.	KEY	Cabinet Procurement Committee	Cabinet Member for Finance and Carbon Reduction with the Director of Corporate Resources	Consultation has been undertaken with internal clients across directorates and Homes for Haringey.	Equalities and diversity implications are taken account of in the financial and performance monitoring process
12-Jan-2012	Framework Agreement for Construction Related Consultant Services (CRCS): Ten Lots of Various Construction Professional Disciplines on Behalf of the North London Strategic Alliance	To seek approval for a framework agreement for four years covering the following areas of construction professionals – 3 multi-disciplinary lots across three value bands, 2 educational architect lots across two value bands, project management, construction design and management co-ordinator, quantity surveying, Building Research Establishment Environmental Assessment Method assessors, clerk of works and client design advisors.	KEY	Cabinet Procurement Committee	Cabinet Member for Finance and Carbon Reduction with the Director of Corporate Resources	Consultation was carried out with internal clients across the directorates and Homes for Haringey.	The CRCS to be put in place will cover all Council wards as well as the possibility of use within Enfield and Barnet and other bodies across London. Evaluation of applicants will include a section on equalities within their pre-qualification questionnaire.

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12-Jan-2012	Supported Housing Tender	To seek approval for an extension of contract with existing Supported Housing providers.	KEY	Cabinet Procurement Committee	Cabinet Member for Children's Services with the Director of Children's Services	Consultation has been carried out with the North East London Consortium and the business unit.	Equal opportunities issues were considered at the pre-qualification questionnaire stage of the tender process.
12-Jan-2012	Disabled Adaptations Framework Agreement Extension	To agree a further extension for one year to January 2013 to the Disabled Adaptations Framework Agreement.	KEY	Cabinet Procurement Committee	Cabinet Member for Health and Adult Services and Director of Adult and Housing Services	N/A	This project is inclusive and aims to benefit all people with a physical disability with an assessed need regardless.
12-Jan-2012	Northumberland Park Community School - Swimming Pool Hall Mechanical and Electrical Improvement Works	To seek approval for the refurbishment and replacement of mechanical and electrical plan within the school pool hall and associated facilities to improve efficiency and reduce energy usage.	KEY	Cabinet Procurement Committee	Cabinet Member for Children's Services with the Director of Children's Services	Regular consultation with the school in question and other stakeholders. Reporting will be through the project support office.	No implications as the contract to be procured relates to refurbishment and replacement of the mechanical and electrical plant.
Not before 16th-Jan-2012	Shared Regulatory Services	Report on the proposed shared regulatory service between London Borough of Haringey and London Borough of Waltham Forest.	KEY	Cabinet Member Signing	Cabinet Member for Environment and Director of Place and Sustainability	Staff and Trade Unions have been consulted on the proposed shared regulatory services between the London Borough of Haringey and the London Borough of Waltham Forest. The outcome to the proposal following consultation is contained within this report	The proposed shared service between London Borough of London and London Borough of Waltham Forest has been subject to a full Equality and Impact Assessment which is summarised in this report
07-Feb-2012	Financial Planning 2012/13 - 14/15	To consider the proposed budget package for 2012/13 and later years.	KEY	Cabinet	Cabinet Member for Finance and Carbon Reduction with the Director of Corporate Resources	The same consultation arrangements for the budget process will apply.	Equalities and diversity implications are embedded in the business planning process.

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07-Feb-2012	Fees and Charges 2012/13	To agree the increase of a range of fees and charges across the Council for implementation in 2012/13.	KEY	Cabinet	Cabinet Member for Finance and Carbon Reductions and Lead Finance Officer.	The same consultation arrangements for the budget process will apply.	Equalities and diversity implications are embedded in the business planning process.
07-Feb-2012	Financial and Performance Monitoring	Monitoring report on budget and services performance and consideration of budget virements	KEY	Cabinet	Leader of the Council and Cabinet Member for Finance and Carbon Reduction with the Chief Executive and Director of Corporate Resources	Services are consulted in the preparation of this report and it is circulated to all interested parties	Equalities and diversity implications are taken into account of in the financial and performance monitoring process
07-Feb-2012	Annual Audit and Inspection Letter	The annual audit and inspection letter requires consideration by the Cabinet following the inspection and audit of the accounts.	KEY	Cabinet	Cabinet Member for Finance and Carbon Reduction with the Director of Corporate Resources	Internal consultation will be carried out. There is no need for external consultation.	Equalities and diversity implications are embedded in the business planning process.
07-Feb-2012	Public Sector Funding and Investment Package for Tottenham	This report updates Cabinet on the public sector funding package for the Tottenham regeneration programme following the London Mayoral funding announcement on the 12th January 2012	KEY	Cabinet	Cabinet Member for Economic Development and Social Inclusion and Director for Place and Sustainability	Public consultation on shaping Tottenham's future and understanding the local community's key priorities for improving and rebuilding Tottenham has taken place between November 2011 and January 2012 and this has informed the development of the initial regeneration programme for Tottenham and will also inform the development of the draft Regeneration Strategy for Tottenham that Cabinet will consider in March 2012.	An Equalities Impact Assessment will be developed as part of the draft Regeneration Strategy for Tottenham due to be published in March 2012.

Date of meeting	Item	Short Description	Key or Non-Key Decision	Decision-making body	Cabinet Member & Lead Officer	Consultation and reporting arrangements	Implications for Equalities and Diversity
07-Feb-2012	A New Approach to Tackling Worklessness	This report sets a new approach and programme to tackle Worklessness with an increased focus on youth unemployment for delivery in 2012 onwards.	KEY	Cabinet	Cabinet Member for Economic Development and Social Inclusion and the Director, Place and Sustainability	Stakeholders, partners and businesses/employers will be consulted on the development of the new programme.	Consideration of equalities and diversity issues including an equality impact assessment will be taken into account when developing and delivering the new approach and programme.
07-Feb-2012	Future Use of 639 High Road Tottenham	To determine future use of 639 High Road Tottenham N17	KEY	Cabinet	Cabinet Member for Economic Development and Social Inclusion	Relevant services and stakeholders have been consulted	This project will contribute to the funding of Council projects and benefit the wider community
07-Feb-2012	Haringey's Adult Services Local Account 2010/11	The discretionary Local Account will report on the quality of adult social care to local people in 2010/11 highlighting some of the key achievements and priorities for 2011/12. This replaces the self-assessment survey which we were required to prepare for the Care Quality Commission each year.	NON-KEY	Cabinet	Cabinet Member for Health and Adult Services and Director of Adult and Housing Services	N/A	N/A
07-Feb-2012	Homelessness Strategy 2012-2014	This item is to agree the draft Homelessness Strategy 2012 - 2014	KEY	Cabinet	Cabinet Member for Housing and Director of Adult and Housing Services	The Strategy was led by the Integrated Housing Board and developed by a multi-agency steering group. Public Consultation was held from 1 August to 31 October 2011.	Equalities and Diversity issues have been considered. The Strategy aims to tackle homelessness across all groups.

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07-Feb-2012	Review of the Full Time Nursery Class Place Provision for Three and Four Year Old Children in Haringey's Schools	To seek approval for proposals outlining a model for future provision and subsequent consultation with schools on options for change	KEY	Cabinet	Cabinet Member for Children and Young People and Director of The Children and Young People's Service	Consultation on proposed changes has been undertaken with representatives from the Schools Forum. A full consultation exercise will be undertaken with schools between November 2011 and January 2012; the outcome of which will be reported to Deputy Director/Director, Cabinet Member and then to cabinet in February 2012.	An Equalities Impact Assessment will accompany the report.
07-Feb-2012	Options for the Future of Directly Provided Children's Homes	Report to Cabinet on Proposal to close the current two residential children's homes as part of a reframing of the children's services by 1 July 2012	KEY	Cabinet	Cabinet Member for Children and Deputy Director for Children and Families	Informal discussions with staff and young people will be held shortly. Formal consultation with staff and young people will begin after Cabinet on 7 February.	An Equalities Impact Assessment will be carried out regarding this proposal
20-Feb-2012	Financial Planning 2012/13 - 14/15	To consider the proposed budget package for 2011/12 and later years and to agree the Council Tax for 2011/12.	KEY	Full Council	Cabinet Member for Finance and Carbon Reduction with the Director of Corporate Resources.	The same consultation arrangements for the budget process will apply.	Equalities and diversity implications are embedded in the business planning process.
23-Feb-2012	Pre Qualification List for Specialist Works	To seek approval to appoint contractors to the pre-qualified list of specialist construction related contractors. The specialist lists are for mechanical works, electrical works and landscaping works. Further categories to be appointed in the following months.	KEY	Cabinet Procurement Committee	Cabinet Member for Finance and Carbon Reduction with the Director of Corporate Resources	Consultation with internal clients across the directorates and Homes for Haringey.	The Pre Qualified List of specialist construction related contractors to be put in place will cover all Council wards. Evaluation of applicants will include a section on equalities within their pre-qualification questionnaire.

Date of meeting	Item	Short Description	Key or Non-Key Decision	Decision-making body	Cabinet Member & Lead Officer	Consultation and reporting arrangements	Implications for Equalities and Diversity
23-Feb-2012	Extension Reports for Major Construction Works Framework	The Major Construction Works Framework was awarded for two years with the option to extend for two further years. This is the first year extension of two.	KEY	Cabinet Procurement Committee	Cabinet Member for Finance and Carbon Reduction and Director of Corporate Resources	Consultation with internal clients across the directorates and Homes for Haringey.	These Frameworks cover all Council Wards. Evaluation of applicants included a section on equalities within their pre-qualification questionnaire
23-Feb-2012	External Insurance Contracts	To seek approval to confirm the award of external contracts for the Council's liability insurance policies. The tender process will be managed by the London Borough Croydon in accordance with the formal London insurance consortium s)101 agreement but each consortium member has to confirm appointment of their individual contracts.	KEY	Cabinet Procurement Committee	Cabinet Member for Finance and Carbon Reduction with the Director of Corporate Resources	Consultation has been undertaken with internal clients across directorates and Homes for Haringey.	Equalities and diversity implications are taken account of in the financial and performance monitoring process
23-Feb-2012	Extension Reports for Minor Construction Works Frameworks	The Minor Construction Works Framework was awarded for two years with the option to extend for two further years. This is the first year extension of two.	KEY	Cabinet Procurement Committee	Cabinet Member for Finance and Carbon Reduction and Director of Corporate Resources	Consultation with internal clients across the directorates and Homes for Haringey.	These Frameworks cover all Council Wards. Evaluation of applicants included a section on equalities within their pre-qualification questionnaire
20-Mar-2012	Homes for Haringey Business Plan	The Homes for Haringey Business Plan sets out the strategic aims and targets for Homes for Haringey in 2012/13.	KEY	Cabinet	Cabinet Member for Housing and Director of Adult and Housing Services	Residents have been consulted on the strategic aims of the Business Plan and have input to individual services teams plans. The final version of the Business Plan will be available to residents.	Equalities and diversity forms part of a cross cutting theme that is incorporated in the business planning process.

Date of meeting	Item	Short Description	Key or Non-Key Decision	Decision-making body	Cabinet Member & Lead Officer	Consultation and reporting arrangements	Implications for Equalities and Diversity
20-Mar-2012	Proposal to Expand Welbourne Primary, Belmont Infant and Lancasterian Primary Schools	Report to Cabinet on proposals (following a second round of consultation and the publication of statutory notices) to agree to expand Welbourne Primary, Belmont Infants and Lancasterian Primary by one form of entry with effect from September 2013	KEY	Cabinet	Cabinet Member for Children's Services and Deputy Director for Prevention and Early Intervention	The second round of public consultation on expansions will include consultation with schools, public and other key stakeholders. Consultation outcomes will be reported to Deputy Director/Director of Children and Young People's Services, Cabinet Member and then to Cabinet in March 2012	The expansion of these three schools is part of the Children's Services Strategy of expanding to meet public pupil place needs where they are greatest
20-Mar-2012	Determined Admissions Arrangements 2013	The admission arrangements are: 1) the admissions criteria and admission number for every mainstream community school in Haringey and; 2) the co-ordinated admissions scheme which sets out the procedures every school and Academy must follow to ensure that every child receives one offer of a school place.	KEY	Cabinet	Cabinet Member for Children's Services and Deputy Director for Prevention and Early Intervention	In November, Cabinet agreed that the proposed admission arrangements could be circulated for formal public consultation. This report includes the feedback from the consultation.	Equalities and diversity implications will be contained within the report

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20-Mar-2012	Draft Regeneration Strategy for Tottenham	This report updates Cabinet on the findings from the public consultation exercise on shaping Tottenham's future; seeks endorsement from Cabinet on the draft Regeneration Strategy for Tottenham; and seeks agreement from Cabinet to begin public consultation on the draft Strategy.	KEY	Cabinet	Cabinet Member for Economic Development and Social Inclusion and Director for Place and Sustainability	Public consultation on shaping Tottenham's future and understanding the local community's key priorities for improving and rebuilding Tottenham has taken place between November 2011 and January 2012 and this has informed the development of the draft Regeneration Strategy. A further period of full public consultation will take place on the draft strategy between March - May 2012. The findings of this consultation will be reported back to cabinet.	All engagement and consultation activities will be as inclusive as possible. An Equalities Impact Assessment will be developed as part of the draft Regeneration Strategy
20-Mar-2012	Single Frontline Annual Works Plan 2012-13	To seek Cabinet approval on the 2012-13 Single Frontline Annual Works Plan	KEY	Cabinet	Cabinet Member for the Environment and Head of Neighbourhood Services	Consultation with Ward Councillors will be sought before the report is submitted to Cabinet for Approval	No equalities implications are envisaged at this time
20-Mar-2012	Sustainable Transport Annual Works Plan 2012/13	To seek Cabinet approval for the Sustainable Transport Annual Works Plan 2012/13	KEY	Cabinet	Cabinet for Environment and Head of Neighbourhood Services	The Plan will be included in our LIP schemes, which have been through public consultation and will include details of these consultation arrangements	No equalities implications are envisaged at this time

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20-Mar-2012	Draft Planning Brief for 570-592 High Road Tottenham	This report seeks Cabinet approval for the adoption of the draft planning brief following public consultation	NON-KEY	Cabinet	Cabinet Member for Economic Regeneration and Social Inclusion	Public consultation on the draft planning briefs will be carried out in December 2011 and January 2012	All engagement and consultation activities will be as inclusive as possible. An Equalities Impact Assessment will be developed in order to assess any equalities implications resulting from the planning brief
20-Mar-2012	Draft Planning Brief for 530-536 High Road Tottenham	This report seeks Cabinet approval for the adoption of the draft planning brief following public consultation	NON-KEY	Cabinet	Cabinet Member for Economic Development and Social Inclusion and the Director of Place and Sustainability	Public consultation on the draft planning brief will be carried out in January 2012	All engagement and consultation activities will be as inclusive as possible. An Equalities Impact Assessment will be developed as part of the draft Regeneration Strategy
12-Apr-2012	Award of the Contract for the Provision of Fast Track Mental Health Screening and Assessment Service for Looked After Children	To seek approval to award the contract to successful tenderer for the Provision of Fast Track Mental Health Screening and Assessment Service for Looked After Children	KEY	Cabinet Procurement Committee	Cabinet Member for Children's Services and Deputy Director for Children and Families	Consultation with internal clients within Children & Families Business Unit and colleague from NHS North Central London	Equalities and diversity implications are embedded in the tender documents and assessed as part of the tender evaluation.